

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

November 12, 2019

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Bud Beatty called the meeting to order at 1:00 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Bud Beatty, Mike Smith and Tim Crawford were present. Commissioner Engelhardt-Vogel arrived at 1:30pm and Commissioner Hal Harris was absent. Also present were Fire Chief Phil Roberts, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Crawford moved to accept the agenda as printed and posted. Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Smith moved to approve the Regular Meeting Minutes of October 9, 2019 and Special Meeting Minutes from October 24, 2019. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Comm. Smith made a motion to approve the destruction of the audio recordings from the Regular Meeting Minutes of October 9, 2019 and Special Meeting Minutes from October 24, 2019. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations: Chief Perry Palmer Retirement Celebration.

Financial Reports Presented by Hinkle: Comm. Engelhardt-Vogel moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$159,259.59 for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Association for payment of bills. Comm. Smith seconded the motion. The motion passed with a unanimous voice vote.

Public Hearing – Ambulance Fee Increase

Commissioner Smith made a motion to open the hearing at 1:27pm, Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Sec. Hinkle reported the legal notices were published in the Kuna Melba News on October 30, 2019 and November 6, 2019.

Hinkle provided a breakdown of our expenditures vs income. Also provided was the new fee schedule with a recommendation of a 20% increase.

Commissioner Engelhardt-Vogel asked the Chief when the new hires will come on. Chief Roberts stated we have 2 of our part-time employees finishing paramedic school and hope to give them part-time hours on the ambulance closer to the end of the year.

Commissioner Crawford made a motion to close the hearing at 1:34pm, Comm. Smith seconded the motion, motion passed with a unanimous voice vote.

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

November 12, 2019

APPROVED: _____ **REVISED:** _____ (see revised version)

Commissioner Smith made a motion to adopt Resolution 2019-38 adopting the Kuna Rural Fire District Ambulance Fees.

Summary of Correspondence: None

Staff Reports:

Chief Report – by Phil Roberts: Chief Roberts reported that we have a new Medical Director. Zoll will be providing training in house next week. We've had a few large fires; we are doing good things and have had the other agencies in here less. Currently working on the CIP and a preliminary agenda for the override committee. The new hire application deadline closed on October 31st and we had 54 applicants. Krystal went above and beyond contacting all the applicants to make sure we had all the documents needed. The 2019 Kuna Fire Academy graduation ceremony will take place on December 17th. Our community involvement is increasing. We participated in trunk or treat, the community parade coming up, business open houses and business anniversaries.

Local 4165 - Full Time Firefighter Report: TJ Lawrence let the board know that 8 employees will be doing the Seattle Stair climb. They have been out in the community trying to raise money.

Association Report: No one present.

Attorney Report by Gigray: Attorney Gigray reported the Anne Wescott has been working with Patricia Nielson in Canyon County. Patricia Nielson will be having a meeting with all of the Commissioners. They want to be in control of the whole process. However, no other communication has taken place.

Officer of Administration Report by Krystal Hinkle: Hinkle reported that all items currently being worked on are on the agenda.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$697,689.20 thru October.

Committee Reports:

Levy Override Election Committee – Chief Roberts is still working on getting the committee formed.

Old Business:

State Fire Commissioners Report: The Annual Conference is this week. Commissioner Beatty, Commissioner Crawford, Chief Roberts and Officer of Admin. Hinkle will be attending.

Ada County City EMS System (ACCESS) Update: Chairman Beatty provided the board with a 3-page report. It shows how much is being put into Access and also a map was provided to show our incidents on a dot map.

Station 2 Property: City Council has approved the zone change. The Chief would like to move forward with the purchase of the Cloverdale Property.

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting November 12, 2019

APPROVED: _____ **REVISED:** _____ (see revised version)

Lexipol Online Policy Code: Chief Roberts mentioned there is no update. Chairman Beatty would like to revisit renewal in January.

Consider Resolution Adopting the Kuna Rural Fire District Inter. Agreement with Ada Co. to Collect Development Impact Fees - Commissioner Smith made a motion approving Resolution 2019-39 Adopting the Intergovernmental Agreement with Ada County on the collection of Impact Fees. Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Part Time Policy Code Update – Tabled until next month.

Discuss Resolution approving the agreement with Haletek for IT Services – Tabled until next month.

Executive Session of the Board of Commissioners: Chairman Beatty moved to convene into Executive Session under Idaho Code 74-206 (1)(b), (d) and (f). Comm. Crawford seconded the motion, a roll call vote was taken and passed unanimously.

The Commissioners, upon a unanimous roll call vote, went into the Executive Session, pursuant to Idaho Code Section 74-206 (1) (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student, (d) to consider records that are exempt from disclosure as provided in chapter 1, title 74, Idaho Code and (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. The executive session commenced at 2:00 p.m. In attendance were all the members of the Board of Commissioner, except Commissioner Harris, Chief Roberts, Sec. Hinkle and legal counsel Wm. F. Gigray, III. Attorney Wm. F. Gigray, III was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners, Chief, Sec. and Wm. F. Gigray, III regarding the subject matter of the executive session. At 2:36 p.m. a motion was then made by Commissioner Engelhardt-Vogel and seconded by Commissioner Crawford to come out of executive session which motion passed unanimously at 2:36 p.m.

Open session resumed and Chairman Beatty reported that information was received in relation to the announced purposes for going into executive session and no action was taken by the Commissioners.

New Business:

Discuss and Consider Chief Phil Roberts Compensation – Commissioner Crawford made a motion to increase the annual salary to \$104,468.00 and to back date his pay starting October 1, 2019. Commissioner Smith seconded the motion, motion passed with a unanimous voice vote.

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

November 12, 2019

APPROVED: _____ REVISED: _____ (see revised version)

Consider Taking a Position in Response to the PERSI Director's Letter Dated Nov. 1, 2019

– Commissioner Smith made a motion authorizing our attorney to draft an appeal letter to the PERSI board and to continue making payments to PERSI until the appeals process is finalized. Commissioner Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Chairman to Sign the Notice to Exercise our Option to Purchase Real Property from Hansgeorg Borbonus, Terry Cook and Cloverdale Ranch –

All of the provisions are in the contract and will be a valuable property in the future.

Commissioner Smith made a motion to authorize the Chairman to sign the Notice to Exercise our Option to purchase the Cloverdale property. Commissioner Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider allowing the Chief to draft a letter on behalf of the Board requesting our District Review our own Fire Sprinkler Plans – Chief expressed to the board that the State Fire Marshal has exercised their right to review all fire sprinkler plans. They should be doing this state wide, but the Chief feels they are picking and choosing because they can't accommodate the whole state. The minimum return time for the state is three weeks and our turn around time is less than seven days. The Chief would like to move forward with a letter to the County Commissioners, per Idaho Code, expressing our desire to have an exemption from the State Fire Marshal's office reviewing our fire sprinkler plans so we can keep to a schedule that meets the needs in our community.

Commissioner Smith made a motion authorizing the Chief to draft a letter on behalf of the board of commissioners to the Ada County Commissioners with the request to allow the Kuna Rural Fire District to conduct our own fire sprinkle plans. The request needs to be reviewed by the board before it is sent. Commissioner Crawford seconded the motion, motion passed with a unanimous voice vote.

Commissioner Open Discussion -

Commissioner Engelhardt-Vogel moved to adjourn the meeting, Commissioner Crawford seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 2:48 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

M.G. Bud Beatty, Chairman