

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

June 12, 2019

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Bud Beatty called the meeting to order at 7:00 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Bud Beatty, Mike Smith, Hal Harris and Tim Crawford. Also present were Fire Chief Perry Palmer, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle. Comm. Debi Engelhardt-Vogel arrived at 7:03pm.

Agenda Approval:

Comm. Smith moved to accept the agenda as printed and posted. Comm. Harris seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Harris moved to approve the Regular Meeting Minutes of May 8, 2019 and Special Meeting Minutes from May 22, 2019. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Comm. Smith made a motion to approve the destruction of the audio recordings from the Regular Meeting Minutes of May 8, 2019 and Special Meeting Minutes from May 22, 2019. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations: Chief Palmer presented a 2018 Pierce ladder truck that has a 107ft aerial, single axel, 1500 gallon per minute pump and has 3500 miles on it. The truck was purchased from a department in Maine, brand new. The mechanic was playing with the aerial and got it tangled in the power lines. The insurance company and dealer totaled it and the company that bought it took it back to Pierce to replace everything that needed to be replaced and reinstate the warranties on the truck. The truck will service the district for the next 25-30 years.

The Chiefs concern is if we don't purchase an engine before the end of the year, the homes near Cloverdale will go from an ISO rating of 8 up to a 10. It will also keep the ISO ratings to those within 5 miles at a solid 4 and keep premiums down for our constituents.

The purchase of the truck will increase the safety of the firefighters, the ability for firefighters to combat with an aerial stream that could keep the fire from spreading to other buildings, overhaul from the aerial, rescues, etc.

They are asking \$880k and with the equipment needed on the apparatus is an additional \$80k, totaling \$960k. The truck is 50% impact fee eligible and would cost the district \$480k out of the general budget.

Chief Palmer would like to meet with CS Beef to help offset some of the costs since the building isn't setup for easy roof access, did not have to pay any impact fees and is expanding without an increase in their fees due to tax exemptions.

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Commissioner Crawford brought up a concern regarding the title. If the title is salvaged, what would that do for insuring the vehicle and also the value of the vehicle if resold?

Boise is willing to help train our firefighters on how to use the truck. They have a full program that they would share with us and come out and help our department.

Chairman Beatty stated the board will take it under advisement.

Financial Reports Presented by Hinkle: Comm. Engelhardt-Vogel moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$216,645.43 for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Association for payment of bills. Comm. Smith seconded the motion. The motion passed with a unanimous voice vote.

Summary of Correspondence: The district received a thank you note for their service for Don's funeral. The board also received a letter from the Meridian Fire Department regarding mutual/automatic aid.

Staff Reports:

Chief Report – by Perry Palmer: Chief Palmer provided the board with a print out from Fire Code Consultants NW. They will be sending us a report monthly for illustrative purposes to see what they are working on for the district. Paid on Call testing was completed this past weekend. We should have a class of 16 that will start in July. At this time, we are waiting on the written tests to see if everyone passes. Phil met with Bob Norton with Tenzinga and will get the program relaunched soon. Phil has been integrating with the crew and next week there will be more time to make contacts with people he needs to know on the Ada County side.

Local 4165 - Full Time Firefighter Report: Joe Link has nothing to report.

Association Report: Alicia Wilke reported that they are not having a bbq this year, but will be at Kuna Days providing CPR and stop the bleed training.

Attorney Report by Gigray: Attorney Gigray reported that he had a conversation with Canyon County that Commissioner Van Beek might not be on board with impact fees. They are considering using the planning and zoning commission to use as the impact fee committee. Bill and Anne Wescott have concerns with that. A meeting is setup with the Canyon County Commissioners on June 28th at 9:00am.

We had a meeting with Ada County Commissioners on June 5th, presenting the need to move forward with the collection of impact fees. The Commissioners are on board and we are waiting on administrative fees and the removal of the language for planned communities.

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Officer of Administration Report by Krystal Hinkle: Hinkle reported that she will be on vacation the last week of June.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$607,944.26 thru May. The district does need to refund the impact fee account for the administrative fees from the city totaling \$4530.00. We also need to reimburse the Kuna School District in the amount of \$60,415.95. The city has been notified that they are not to collect impact fees for schools or charter schools.

Old Business:

Levy Override Committee –

Chairman Beatty has talked with other school/fire committees in other cities and with the lack of approval twice for a permanent override, he feels we should move forward with a temporary levy. We haven't had any negative comments about the fire department, the constituents aren't happy about tax increases. This time around we need to have a citizens committee to get more community involvement.

The committee will be selected at the July meeting and report back in August to determine if we move forward before September.

Negotiations Committee –

Joe Link is working on obtaining members and will get in contact with the Chairman with a date.

Budget Committee –

Once a date is set, the committee will be notified.

State Fire Commissioners Report: Agenda is being planned out for the conference in CDA.

Ada County City EMS System (ACCESS) Update: Nothing to report at this time.

Station 2 Property: Chief Palmer reported that letters have been set to those within 300ft of the station. A community meeting will be held next Tuesday at 7:00pm. A public hearing will be set with P&Z and the posting will be put on the property.

Lexipol Online Policy Code: Chief Palmer reported that Nampa just signed on so the other districts have decided to hold off so they can participate and not play catchup. The goal is to meet this week and put the schedule together. The Chief sent Lexipol our current policies to see what might need to be changed.

Consider Resolution to adopt Intergovernmental Agreement with Ada Co. – Impact Fees – Tabled until next month due to the CIP being updated.

Station Lighting Proposal – We have 90 days to update a workbook that was provided from Idaho Power.

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Assistant Chief Job Description – Policy Code – Tabled until next month.

Discuss and Consider Resolution approving Chairman to sign the agreement with Armstrong Steel Corp. – Tabled until next month

Discuss and Consider the Purchase of a Ladder Truck – Tabled until after executive session

New Business:

Discuss and Consider Resolution updating Audit Requirements in our policy code - Commissioner Engelhardt-Vogel made a motion to approve Resolution 2019-18 approving the updates to policy code, Section 1, Chapter 3, Title 17. Commissioner Harris seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution updating Cooperative Purchasing Agreements in our policy code - Commissioner Harris made a motion to approve Resolution 2019-19 approving the updates to policy code, Section 3, Chapter 1B, Title 15. Commissioner Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution updating Sole Source Purchasing in our policy code - Commissioner Engelhardt-Vogel made a motion to approve Resolution 2019-20 approving the updates to policy code, Section 2, Chapter 2, Title 15. Commissioner Smith seconded the motion, motion passed with a unanimous voice vote.

Revision of subdistricts – Krystal Hinkle provided the board with two different maps that were put together by Compass. The first map shows the division in population without the canyon county line and equal population and the second map shows the canyon county line with the other subdistricts in Ada County being divided equally in population.

Commissioner Engelhardt-Vogel made a motion directing staff to prepare the appropriate resolutions to redistrict the fire district with the map named W/O Canyon County Line. Commissioner Smith seconded the motion, motion passed with a unanimous voice vote.

Clarification on Purchase Order Procedure - The board agrees that items that are outside of the budget and are over \$1000.00, require a PO for approval.

Executive Session of the Board of Commissioners: Chairman Beatty moved to convene into Executive Session under Idaho Code 74-206 (1) (b) (f). Comm. Engelhardt-Vogel seconded the motion, a roll call vote was taken and passed unanimously.

The Commissioners, upon a unanimous roll call vote, went into the Executive Session, pursuant to Idaho Code Section 74-206 (1) (b) to hear complaints or charges brought against, a public officer, employee, staff member or individual agent; and Idaho Code Section 74-206 (1) (f) to communicate with the District's legal counsel to discuss the legal ramifications of and legal

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options for controversies not yet being litigated but imminently likely to be litigated. The executive session commenced at 9:05 p.m. In attendance were all the members of the Board of Commissioners and legal counsel Wm. F. Gigray, III. Wm. F. Gigray, III was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners in attendance and Wm. F. Gigray, III regarding the subject matter of the executive session. At 9:59 p.m. a motion was then made by Commissioner Debi Engelhardt-Vogel and seconded by Commissioner Hal Harris, to come out of executive session which motion passed unanimously at 9:59 p.m.

Open session resumed and Chairman Beatty reported that information was received in relation to the announced purposes for going into executive session and no action was taken by the Commissioners.

New Business was continued:

Discuss and Consider the Purchase of a Ladder Truck – The board would like to know more about the title and would also like to see if any other businesses would contribute towards the ladder truck to help offset the cost. They would also like to know if CS Beef is receiving a tax abatement for their new expansion. A special meeting can be called if the information comes in before the next board meeting.

Commissioner Harris moved to adjourn the meeting, Commissioner Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 10:08 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

M.G. Bud Beatty, Chairman