

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

July 10, 2019

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Bud Beatty called the meeting to order at 7:00 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Bud Beatty, Engelhardt-Vogel, Hal Harris and Tim Crawford. Commissioner Smith was absent. Also present were Fire Chief Perry Palmer, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Harris moved to accept the amended agenda as printed and posted. Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Crawford moved to approve the Regular Meeting Minutes of June 12, 2019. Comm. Harris seconded the motion, motion passed with a unanimous voice vote.

Comm. Crawford made a motion to approve the destruction of the audio recordings from the Regular Meeting Minutes of June 12, 2019. Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations: Jordan Zwuygart with Zwuygart John and Associations presented the district 2018 Audit Report. The information they received and what the board is receiving at their board meetings is accurate. The income statement shows that we brought in 2.3 million dollars with expenditures being 1.9 million dollars. The district brought in \$239k in impact fees for 2018. The district was holding onto \$10k for the Kuna Association. Personal Leave balance was just under \$59k at the end of the year. Something to be aware of as a liability to the district if all of the employees quit, the PL would have to be paid out.

Internal Control and Compliance were looked at and the auditor felt we had a clean audit.

Hal Harris made a motion to approve the 2018 Audit Report as presented and to submit the audit to LSO. Comm. Engelhardt-Vogel seconded the motion. The motion passed with a unanimous voice vote.

Financial Reports Presented by Hinkle: Comm. Engelhardt-Vogel moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$138,993.55 for the District for payment of bills and payroll as presented. A disbursement of \$143.90 for the Association for payment of bills. Comm. Crawford seconded the motion. The motion passed with a unanimous voice vote.

Summary of Correspondence: None

Staff Reports:

Chief Report – by Perry Palmer: Chief Palmer reported they are finalizing the class schedule for the paid-on call which starts August 1st. We have a need to buy some equipment and PPE for the new paid on call. Fourth of July was fairly quiet across the valley. Working with Chief Roberts on getting acclimated. Everything else is on the agenda.

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Local 4165 - Full Time Firefighter Report: Joe Link had nothing to report.

Association Report: No one present.

Attorney Report by Gigray: Attorney Gigray reported that information was sent about the elections to Krystal and all of the other items are on the agenda.

Officer of Administration Report by Krystal Hinkle: Hinkle reported that all items currently being worked on are on the agenda.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$591,348.36 thru June. The \$60,415.95 was reimbursed to the Kuna School District.

Old Business:

Levy Override Election Committee –

Chairman Beatty would like to tentatively meet on the 6th of August after the Negotiations meeting.

Negotiations Committee –

Joe Link would like to tentatively meet on the 6th of August at 8:00am.

Budget Committee –

Commissioner Engelhardt-Vogel mentioned having the first meeting on the 12th of July.

Consider Authorizing Publication of the Public Hearing Notice for the 2020 Budget Scheduled for August 14, 2019, 7:00 p.m. – moved to the next meeting

Impact Fee Advisory Committee –

Consider Authorizing Publication of the Public Hearing Notice for the Adoption of the Amended CIP for August 2, 2019, 10:00 a.m. – Commissioner Engelhardt- Vogel made a motion authorizing the publication of the public hearing notice for the adoption of the amended CIP for August 2, 2019 at 10:00 a.m. Commissioner Harris seconded the motion. The motion passed with a unanimous voice vote.

Attorney William Gigray reported that Ada County is holding up the process due to language regarding the planned communities.

The Canyon County Commissioners will be meeting with all of the district on the 16th of August.

State Fire Commissioners Report: Agenda is being planned out for the conference in CDA.

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Ada County City EMS System (ACCESS) Update: Joe Link mentioned they are down to two monitors, one from Zoll and the other from Striker. Next week they will review them to make a decision. They are around \$32k a piece and the district needs 3.

Station 2 Property: Chief Palmer reported that everything has been turned over to the city and waiting for a date for the public hearing.

Lexipol Online Policy Code: Chief Palmer reported that Lexipol and himself have been working back and forth on merging the policies.

Consider Resolution to adopt Intergovernmental Agreement with Ada Co. – Impact Fees – Tabled until next month due to the CIP being updated.

Station Lighting Proposal – Chief Palmer reported that Idaho Power came out for a walk through and there were 5 fixtures that were not replaced as originally planned. Idaho Power was going to call and get them back out to finalize the replacements.

Assistant Chief Job Description – Policy Code – Tabled until next month.

Discuss and Consider Resolution approving Chairman to sign the agreement with Armstrong Steel Corp. – Tabled until next month

Discuss and Consider the Purchase of a Ladder Truck – Chief Palmer reported that new information has come to light and the truck has had nothing done to it like mentioned. There are issues with the department and the insurance company and it has become a mess. The Chief has asked to table it to next month.

New Business:

Part Time Policy Code Update – Tabled until next month

Ambulance Hardship Case –

Krystal Hinkle presented Hardship Case #19-05. The individual qualifies for a 90% write off per our guidelines. The balance owed is \$275.00, with the 90% write off, they would owe \$27.50.

Comm. Harris moved to authorize hardship case #19-05 with a write off of \$247.50 and the remaining balance to the customer of \$27.50. Comm. Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Consider Resolution adopting an amendment to Section 2.3.1 and 2.3.2, Appendix 2.3.1 – Revising Subdistrict Boundaries –

Tabled until next meeting due to a description discrepancy

Executive Session of the Board of Commissioners: Chairman Beatty moved to convene into Executive Session under Idaho Code 74-206 (1)(a) (b) (f). Comm. Engelhardt-Vogel seconded the motion, a roll call vote was taken and passed unanimously.

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The Commissioners, upon a unanimous roll call vote, went into the Executive Session, pursuant to Idaho Code Section 74-206 (1) (a) to consider hiring a public officer, employee, staff member or individual agent, wherein the respective qualities of individual is to be evaluated in order to fill a particular vacancy or need; (b) to hear complaints or charges brought against, a public officer, employee, staff member or individual agent; and (f) to communicate with the Fire District's legal counsel to discuss the legal ramifications of and legal options for controversies not yet being litigated but imminently likely to be litigated. The executive session commenced at 8:01 p.m. In attendance were all the members of the Board of Commissioners who were in attendance at the regular meeting and legal counsel Wm. F. Gigray, III. Wm. F. Gigray, III was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners in attendance and Wm. F. Gigray, III regarding the subject matter of the executive session. At 8:20 p.m. Phil Roberts, Assistant Chief, was requested to attend and was in attendance. Information was then exchanged by Phil Roberts and the Commissioners regarding matters related to 74-206 (1) (a) and (b) and Phil Roberts was excused from the executive session at 9:33 p.m. At 9:33 p.m. Krystal Hinkle, District Secretary was requested to attend and was in attendance. Information was then exchanged by Krystal Hinkle and the Commissioners regarding matters related to 74-206 (1) (a) and (b) and Krystal Hinkle was excused from the executive session at 9:40 p.m. At 9:44 p.m. Chief Perry Palmer was requested to attend and was in attendance. Information was then exchanged by Chief Palmer and the Commissioners regarding matters related to 74-206 (1) (a) and (b). At 10:05 p.m. Phil Roberts Assistant Chief, was again requested to attend and was in attendance along with Chief Palmer and the Commissioners and information was then exchanged by Chief Palmer, Assistant Chief Roberts and the Commissioners regarding matters related to 74-206 (1) (a) and (b). At 10:13 p.m. a motion was then made by Commissioner Bud Beatty and seconded by Commissioner Tim Crawford, to come out of executive session which motion passed unanimously at 10:13 p.m.

Open session resumed and Chairman Beatty reported that information was received in relation to the announced purposes for going into executive session and no action was taken by the Commissioners.

Commissioner Harris moved to adjourn the meeting, Commissioner Engelhardt-Vogel seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 10:08 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

M.G. Bud Beatty, Chairman