

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

May 13, 2020

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Bud Beatty called the meeting to order at 1:00 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Bud Beatty, Mike Smith, Greg McPherson, Tim Crawford and Randall Feaster. Also present were Fire Chief Phil Roberts, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Smith moved to accept the agenda as printed and posted. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Smith moved to approve the Regular Meeting Minutes of April 8, 2020. Comm. McPherson seconded the motion, motion passed with a unanimous voice vote.

Comm. Smith made a motion to approve the destruction of the audio recordings from the Regular Meeting Minutes of April 8, 2020. Comm. McPherson seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations: None

Public Hearing – Petition of Annexation for Hatfield and McClain

Commissioner Crawford made a motion to open the hearing at 1:02pm, Comm. McPherson seconded the motion, motion passed with a unanimous voice vote.

Sec. Hinkle reported the legal notice was published in the Kuna Melba News on April 29, 2020.

Chief Input: No objection to annexation

Public Input: None

Commissioner Smith made a motion to close the hearing at 1:05pm, Comm. McPherson seconded the motion, motion passed with a unanimous voice vote.

Commissioner Smith made a motion continue the public hearing in June and to move forward with the Findings, Conclusion of Law and Order of Annexation and to add it to the June agenda. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Financial Reports Presented by Hinkle: Comm. Smith moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$204,676.92 for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Association for payment of bills. Comm. McPherson seconded the motion, motion passed with a unanimous voice vote.

Purchase Orders over \$1,000: None

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

May 13, 2020

APPROVED: _____ REVISED: _____ (see revised version)

Summary of Correspondence: None

Staff Reports:

Chief Report – by Phil Roberts: Chief Roberts reported that COVID-19 has not impacted the district greatly and not short of gear if needed. Crews are starting their wildland training. The state Fire Marshal has approved Kuna moving forward with our own sprinkler plan reviews.

Local 4165 - Full Time Firefighter Report: President Coffelt was present and nothing to report

Association Report: No one in attendance

Attorney Report: Gigray reported that a meeting has been setup with Canyon County on June 12th at 1:30pm. We are waiting to hear if it will be in person or not. Everything else is on the agenda.

Officer of Administration Report by Krystal Hinkle: Hinkle reported the district received \$4,947.43 in the form of a grant from the Department of Health and Human Services for COVID relief.

The City of Kuna has increased their sewer in water fees. Our average bill is \$131.97. Our invoice for April was \$551.57. We didn't anticipate to see an increase of over \$400.00 a month. This will be an increase to our budget that will go over what was anticipated and we need to plan for next year.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$966,846.60 thru March.

Old Business:

State Fire Commissioners Report: Hinkle reported the association is looking at a potential language change for annexations and working on finding a location for their annual conference in March of 2021.

Ada County City EMS System (ACCESS) Update:

Board to Authorize the Chief to Approve and Implement the ACCESS Policy for Patient Transport – Comm. Beatty reported our budget for 2021 will be \$13,839.11 due to a decrease in advertising fees for Pulse Point.

RFP for Station 1 Design: Was tabled until after executive session. The board agreed to wait until after the CIP was finalized before moving forward with any plans.

The board asked Comm. Smith to obtain pricing on modular offices.

New Business:

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

May 13, 2020

APPROVED: _____ **REVISED:** _____ (see revised version)

Hardship Case 2020-01 – Sec. Hinkle reported the individual met our financial guidelines for a 100% write-off of \$829.25.

Hardship Case 2020-02– Sec. Hinkle reported the individual did not meet any of our financial guidelines and has a balance of \$225.00.

Discuss and Consider Resolution Adding New Section 7, Chapter 2, Title 17, Foregone:

Commissioner Smith made a motion to approve Resolution 2020-16, adding section 7, chapter 2, title 17 for the legislative changes on foregone. Commissioner McPherson seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Adding New Section 4, Chapter 2, Title 19, Public

Records: Commissioner Smith made a motion to approve Resolution 2020-17, adding section 4, chapter 2, title 19 for the legislative changes to public records. Commissioner Crawford seconded the motion, motion passed with a unanimous voice vote

Discuss and Consider Resolution Amending Subsections 1 of Section 3, Chapter 2, Title 20:

Commissioner Smith made a motion to approve Resolution 2020-18, amending subsection 1 of section 3, chapter 2, Title 20, Records. Commissioner McPherson seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Approving the Intergovernmental Agreement with Ada County, Canyon County and the City of Kuna Service Area CIP – Tabled until Attorney Gigray can get additional information from the County.

Annexation Contingency Fees: Commissioner Smith would like to see a fee or a condition of annexation equal to impact fees. Properties being annexed into the district should pay their fair share to enter the district just like residential and commercial coming into the district. Board had no objections and asked the Chief and Secretary to look into potential language.

Discuss and Consider MOU for the 15th Amended and Restated Collective Bargaining Agreement:

There was an employee who was out of work for an extended period of time due to a work injury. The Chief felt it was best for the employee to work modified hours until we knew the employee's skills were up to par and felt comfortable. With that, the employee would be paid for hours actually worked. The Local Union 4165, does not agree and asked that an MOU be in place that allows the employee to paid their full "salaried" hours if the Chief changes the shift requirements.

Commissioner Smith made a motion approving the MOU that would allow for the Chief to make shift modifications, but the employee will still be paid their salary. Commissioner McPherson seconded the motion, motion passed with a unanimous voice vote.

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

May 13, 2020

APPROVED: _____ **REVISED:** _____ (see revised version)

Approval for funding for the 25th Anniversary of Bill Buttram and Josh Oliver: Tabled until June

New Hire EMT-A Certification Fee Approval: Chief Roberts asked the board for approval to pay for the EMT-A Certification for 2 of our new hires.

Sec. Hinkle indicated to the board that the policy code states that it is a requirement of the new hire to have their EMT-A and our CBA states that they have to have their EMT-A within one year. No where does it state that the district would pay for the certification when it is a condition of being hired.

Commissioner Crawford made a motion approving the district pay \$1000.00 for each of the new hires for their EMT-A Certification. Commissioner Feaster seconded the motion, motion passed with a unanimous voice vote.

Safer Grant Application: Chief Roberts, Sec. Hinkle and Matt Coffelt have been working on a Safer Grant per Chairman Beatty. The grant would pay for 75% of the salary and medical benefits for 3 firefighters for the first two years and 25% for the third year.

Without knowing how the levy will go, the board is looking for other options for funding.

Sec. Hinkle did provide the board with a 10-year CIP with the levy and the Safer Grant and one without the levy and the Safer Grant. Without the levy passing, it would be really hard to hire three more even with the Safer Grant.

Commissioner Smith made a motion approving the submittal of the Safer Grant. Commissioner McPherson seconded the motion, motion passed with a unanimous voice vote.

Executive Session of the Board of Commissioners: Chairman Beatty made a motion to go into executive session. Commissioner Smith seconded the motion. The Commissioners, upon a unanimous roll call vote, went into the Executive Session, pursuant to Idaho Code Section 74-206 (1) (b) (c) and (f) to consider evaluation of Fire District officers and employees, and to consider acquiring an interest in real property not owned by the Fire District and to communicate with legal counsel for the Fire District to discuss the legal ramifications of and legal options for pending litigation. The executive session commenced at 3:27 p.m. In attendance were all the members of the Board of Commissioners and legal counsel Wm. F. Gigray, III by phone. Wm. F. Gigray, III was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners in attendance and Wm. F. Gigray, III regarding the subject matters of the executive session. At 3:59 p.m. a motion was then made by Commissioner Bud Beatty and seconded by Commissioner Mike Smith, to come out of executive session which motion passed unanimously.

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

May 13, 2020

APPROVED: _____ REVISED: _____ (see revised version)

Open session resumed at 3:59pm and Chairman Beatty reported that information was received in relation to the announced purposes for going into executive session and no action was taken by the Commissioners.

Commissioner Open Discussion – None

Commissioner McPherson moved to adjourn the meeting. Commissioner Crawford seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 4:15 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

M.G. Bud Beatty, Chairman

Approved 06/10/2020