

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

June 12, 2024

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairwoman Rebekah Luther called the meeting to order at 11:00 a.m. in the Kuna City Hall Council Chambers.

Present were Commissioners: Commissioner Rebekah Luther, Scott Burn and Dawn Hale. Comm. Atkinson and Comm. Hilpert joined after their appointments. Also present were Chief T.J. Lawrence, White Peterson Attorney Marc Bybee and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Burn moved to accept the agenda as printed and posted. Comm. Hale seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Burn moved to approve the Regular Meeting Minutes of May 8, 2024 and Special Meeting Minutes of May 20, 2024. Comm. Hale seconded the motion, motion passed with a unanimous voice vote.

Public Hearing – Adoption of Summertime and Davis Annexation:

Chairwoman Luther continued the hearing at 11:01 a.m.

Staff Report: A draft agreement was sent back to Springrock and Ada Co for review. They need additional time to review the changes that Kuna's administrative staff recommended.

Comm. Burn made a motion to table the hearing to July 10th at 11:00 am at Kuna City Hall. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

Public Input/Discussion – None

Financial Reports Presented by Hinkle: Comm. Burn moved to accept the financial reports and report of fund investments and to approve the disbursement of funds in the amount of **\$370,539.54** for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Community Assistance Fund for payment of bills. Comm. Hale seconded the motion, motion passed with a unanimous voice vote.

Purchase Order over \$5,000: None

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Staff Reports:

Chief Report – by T.J. Lawrence: Chief reported we are fully staffed. ACHD and a developer donated a structure for training. Deed has been recorded for Station 2. We have some of our employees going the Engineer Development Programs and also Officer Development Programs.

Local 4165 - Full Time Firefighter Report: Matt Graham indicated their golf tournament is coming up.

Attorney Report: Bybee reported he worked on the Summertime/Davis annexation and also the MOU from Meridian.

Officer of Administration Report by Krystal Hinkle: Hinkle reported everything is on the agenda.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$2,885,310.11 thru April permits.

Old Business:

State Fire Commissioners Report – The Conference was a success, and the association is looking at coordinating the conference in the coming years with the Fire Chiefs. Also, quarterly training will be coming.

Ada County City EMS System (ACCESS) Update – No update. We will need to appoint a new representative at next month's meeting.

Discuss and Consider Resolution for a Policy Code Addition – Light Duty –

Comm. Burn made a motion approving Resolution 2024-18 for the addition of a Light Duty Policy. Comm. Hale seconded the motion, motion passed with a unanimous voice vote.

New Business:

Discuss and Consider Resolution Ratifying Vacancy of Sub District 3 -

Comm. Burn made a motion approving Resolution 2024-19 for the ratification vacancy of Sub District 3. Comm. Hale seconded the motion, motion passed with a unanimous voice vote.

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Sub District No. 2 Appointment -

Staff Report – Legal Notice Published on 5/24/24

Consider Written Request for Appointment – Applicants were Carrera Atkinson, Derek Clark, Erick Nicholson and Michael Tinker.

Consider Appointment of Commissioner by Resolution – Comm. Hale made a motion to appoint Carrera Atkinson as Commissioner of Sub District 2 by Resolution 2024-20.

Comm. Burn seconded the motion, motion passed with a unanimous voice vote.

Oath of Officer was administered by Krystal Hinkle.

Sub District No. 3 Appointment -

Staff Report – Legal Notice Published on 5/24/24

Consider Written Request for Appointment – Applicants were Jill Edwards and Robert Hilpert.

Consider Appointment of Commissioner by Resolution – Comm. Hale made a motion to appoint Robert Hilpert as Commissioner of Sub District 3 by Resolution 2024-21. Comm.

Burn seconded the motion, motion passed with a unanimous voice vote.

Oath of Officer was administered by Krystal Hinkle.

Discuss and Review the 2025 Draft Budget – Chief and Krystal presented the draft budget to the board. A few changes were made and a final draft will be presented to the board in July.

Executive Session Board of Commissioners Regular Meeting– The Commissioners, upon a unanimous roll call vote, went into the executive session, pursuant to Idaho Code Section 74-206 (1) (b) to consider the evaluation, dismissal or disciplining, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent and to consider records that are exempt from disclosure. The executive session commenced at 12:05 p.m. In attendance were all the members of the Board of Commissioners, legal counsel Marc Bybee and Asst. Chief Trumble. Chief Trumble exited at 2:51 p.m. and Chief Lawrence entered executive session at 2:58. Chief Lawrence exited at 3:26 p.m. and Krystal Hinkle entered at 3:26 p.m. Marc Bybee left executive session due to another meeting at 3:55 p.m. Krystal Hinkle exited at 3:55 pm. At 4:06 p.m., the board asked Chief Lawrence, Krystal Hinkle and Asst. Chief Trumble to come back into executive session. Information was exchanged among those in attendance. A motion was made by Commissioner Burn and seconded by Commissioner

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Hale to come out of executive session which motion passed unanimously at 4:07 p.m.

Open session resumed and Chairwoman Luther reported that information was received in relation to the announced purpose for going into executive session and no action was taken by the Commissioners.

Commissioner Open Discussion – The discussion of additional meetings and possibly moving the meeting to an early time will be added to the agenda in July.

Commissioner Edwards moved to adjourn the meeting. Commissioner Feaster seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 3:30 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

Rebekah Luther, Chairwoman