

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

February 10, 2021

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Bud Beatty called the meeting to order at 1:00 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Bud Beatty, Mike Smith, Randall Feaster, Greg McPherson and Tim Crawford. Also present were Fire Chief Phil Roberts, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Crawford moved to accept the agenda as printed and posted. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. McPherson moved to approve the Regular Meeting Minutes of January 13, 2021 and the Special Meeting Minutes of January 19, 2021. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations:

Financial Reports Presented by Hinkle: Comm. Crawford moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$187,352.20 for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Association for payment of bills. Comm. McPherson seconded the motion, motion passed with a unanimous voice vote.

Summary of Correspondence:

Staff Reports:

Chief Report – by Phil Roberts: Chief Roberts reported our total call volume is 178 incidents, 121 are medically related. Most of the crews have received their second Covid vaccine and there hasn't been any lost time.

Local 4165 - Full Time Firefighter Report: President Coffelt would like the board to vote to move forward with the proposed remodel.

Association Report: None

Attorney Report: Gigray reported pieces of legislation that impact fire districts. HB66 has additional disclosures for Bonds. HB73 requires government entities to have uniform accounting and report to the State Controller. HB87 changes the makeup of the Impact Fee Advisory Committee. It would require the committee member to reside within the boundaries of the district. SB1009 would allow the State Marshal to participate in PERSI under the rule of 80. SB1042 changes the qualifications and ranking for Engineers, Architects, Landscapers, Surveyors and Construction managers. It also changes the threshold from \$25k to \$50k. SB1048 proposes only a 3% increase, no new construction and would allow 1% of foregone. If no foregone, you can take up to a 1% of annexations if applicable.

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Officer of Administration Report by Krystal Hinkle: Hinkle reported everything is on the agenda.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$1,563,737.91 thru December.

Old Business:

State Fire Commissioners Report: Legislation Session is keeping everyone busy.

Ada County City EMS System (ACCESS) Update:

Discuss and Consider 2021 Budget Revision – Tabled

Discuss and Consider MOU – COVID Sick Leave – Tabled, the Union will provide proposed language to the March board meeting.

Executive Session Board of Commissioners Regular Meeting of February 10, 2021– The Commissioners, upon a unanimous roll call vote, went into the executive session, pursuant to Idaho Code Section 74-206 (1) (b) and (f) to hear complaints against Fire District officers and employees, and to communicate with legal counsel for the Fire District to discuss the legal ramifications of and legal options for pending litigation. The executive session commenced at 1:27 p.m. In attendance were all the members of the Board of Commissioners and legal counsel Wm. F. Gigray, III. Wm. F. Gigray, III was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners in attendance and Wm. F. Gigray, III regarding the subject matters of the executive session. At 1:50 p.m. the executive session was by consent of the Commissioners recessed to be reconvened later during the regular meeting.

Open session resumed and Chairman Beatty reported that information was received in relation to the announced purpose for going into executive session and no action was taken by the Commissioners.

New Business:

Discuss and Approve Proposal from Hummel/Core Construction - There were preplanning meetings in January with the Chief, the Captains and a couple of the Commissioners. Core/Hummel provided a presentation on the potential remodel and the addition of admin building and a turnout/workout room. The rough estimate for the remodel and additions is 2.4 million dollars. That cost does not include the alert system (\$140k), the portables and additional furniture and supplies. If things progress as planned, construction can start in July/August and completion in January.

Discuss and Consider MOU with Faces of Hope Foundation: Due to County Commissioner changing in Ada Co., Ada. Co. asked to amend the MOU to update the correct names.

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Commissioner McPherson made a motion accepting Resolution 2021-05 approving the MOU with Faces of Hope. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution approving the Restated and Amended Joint Powers Agreement with ACCESS for Emergency Medical Services in Ada County:

Chairman Beatty indicated the attorney has reviewed the changes and had no concerns.

Commissioner Smith made a motion approving Resolution 2021-06 approving the Amended Joint Powers Agreement with ACCESS for Emergency Medical Services in Ada County. Crawford seconded the motion, motion passed with a unanimous voice vote.

Schedule Budget Hearing for 2022 Budget – Commissioner Crawford made a motion approving the 2022 Budget hearing for August 11, 2021. Comm. McPherson seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider increase in Credit Card Transaction Fee: Hinkle indicated that the fees the district is incurring to accept credit cards needs to increase from 2.5% to 3% to break even. Attorney William Gigray indicated that it could only be increased by modifying our fee schedule. To do that, we would need to publish a public notice and have a public hearing. The board decided to wait until we looked at all fees and publish it with our budget in July or August.

Tenzinga Renewal – Due to COVID, the Chief and crews have not been able to have the training class that they were hoping to have.

Commissioner Smith made a motion authorizing the Chief to make the decision if the district will move forward with Tenzinga. Comm. McPherson seconded the motion, motion passed with a unanimous voice vote.

Overtime Discussion – A discussion took place on overtime usage because the Treasurer and Officer of Administration was concerned that overtime was being used improperly. Hinkle indicated that in previous years, the crews didn't back fill for every position that was out on sick or personal leave.

Chief indicated that is how we need to backfill to ensure that we always have an ambulance and engine for coverage.

There were concerns from Comm. Crawford that the district reduced overtime hours in order to provide for pay increases to the union members, and there was no indication that this is how we were going to backfill for sick and personal leave.

The board agreed that we need to strive to always have 5 full time members staffed to respond with an ambulance or an engine. Even if that means we must use savings to increase that line item in the budget.

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Local 4165 – Pay Grievance – The union filed a grievance stating their salary and benefits should start the first pay date in the year.

Hinkle explained that their contract goes from January 1st to December 31st. The last pay period in the year, consist of days in two different years. The days that fall in 2020 are paid at their contractual rate in 2020 and the days in 2021 are paid at the 2021 contractual rate.

Commissioner Smith made a motion that we will take care of everything in the grievance and clarify the language in the Collective Bargaining Agreement. Comm. McPherson seconded the motion, motion passed with a unanimous voice vote.

Acceptance of Chief Roberts Letter of Retirement - Chief Roberts provided his letter of retirement to Chairman Bud Beatty. Chairman Beatty accepted his letter of retirement and thanked him for his service. Chief Roberts will be retiring on March 26, 2021.

Comm. Smith made a motion accepting Chief Roberts letter of retirement effective March 26, 2021. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Executive Session Board of Commissioners Regular Meeting of February 10, 2021 Reconvened– The Executive Session was reconvened at 3:15 p.m. all the members of the Board of Commissioners were again present. Wm. F. Gigray, III was present when the meeting started then immediately had to leave for the Middleton Rural Fire District Board meeting. Meeting continued with the Commissioners being present and the Chairman “Bud”: Beatty, Jr. assumed the duties of secretary to take the minutes of the remainder of the executive session. Information was then exchanged among the Commissioners regarding the subject matter of the executive session until 3:47 p.m. A motion was made by Commissioner Tim Crawford and seconded by Randall Feaster to come out of executive session which motion passed unanimously.

Open session resumed and Chairman Beatty reported that information was received in relation to the announced purpose for going into executive session and no action was taken by the Commissioners.

Commissioner McPherson moved to adjourn the meeting. Commissioner Feaster seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 3:52 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

M.G. Bud Beatty, Chairman