

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

November 10, 2021

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Greg McPherson called the meeting to order at 1:03 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Rebekah Luther, Tim Crawford, Mike Smith and Greg McPherson. Also present were Chief T.J. Lawrence, White Peterson Attorney Mark Bybee, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Crawford moved to accept the agenda as printed and posted. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Crawford moved to approve the Regular Meeting Minutes of October 11, 2021. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations: None

Financial Reports Presented by Hinkle: Comm. Crawford moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of **\$836,063.47** for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Association for payment of bills. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Purchase Order over \$5,000 – None

Summary of Correspondence: The board received a resignation email from Randall Feaster.

Staff Reports:

Chief Report – by T.J. Lawrence: Chief Lawrence reported that a few employees will be going to Lewiston for Officer Development Training. Matt and Chief will be headed to the National Fire Academy. Chief will be taking a code principal class. Ben Sterling has been involved in investigation training. An engine spec will be brought to the board next month.

Local 4165 - Full Time Firefighter Report: Annual Food Drive will be taking place at Albertsons and Riddleys every weekend leading up to Christmas.

Association Report: None

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Attorney Report: Bybee reported that he and Bill Gigray have been working on the stationing agreement with Ada Co., resolutions, exit interview samples and providing advice to the Chief of personnel issues.

Officer of Administration Report by Krystal Hinkle: Hinkle reported everything is on the agenda.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$2,139,489.60 thru September.

Old Business:

State Fire Commissioners Report: The association is working on the agenda for the upcoming conference in March.

Ada County City EMS System (ACCESS) Update: No update. Due to Randall's resignation, Tim Crawford made a motion having Greg McPherson represent the district until January. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Property Trade for Station 2 – Chief feels the property is smaller and the building wouldn't suit our needs. The board agreed and will not entertain a trade of our old Station 2 property for our bare land.

Discuss and Consider MOU with Local 4165 – Drug Testing – Comm. Luther made a motion approving the Chairman to sign the MOU with Local 4165 regarding Drug Testing. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Bid Documents for Station Remodel – Chief stated that he has not received the drawings or cost estimate. Tabled until December.

Discuss and Consider Resolution Approving the Bundle Billing Agreement with Ada Co. – Tabled

Discuss and Consider the Resolution Approving the Stationing Agreement with Ada Co. – Tabled

Direct Secretary to post Bid Notice in the Kuna Melba News – Tabled

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Discuss and Consider Levy Committee Recommendation: Table

Executive Session Board of Commissioners Regular Meeting of November 10, 2021–

The Commissioners, upon a unanimous roll call vote, went into the executive session, pursuant to Idaho Code Section 74-206 (1) (b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, (d) to consider records that are exempt from disclosure and (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation. The executive session commenced at 1:35 p.m. In attendance were all the members of the Board of Commissioners, Chief T.J. Lawrence, Krystal Hinkle and legal counsel Marc Bybee. Krystal Hinkle was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners in attendance, Chief T.J. Lawrence, Krystal Hinkle and Legal counsel regarding the subject matters of the executive session. At 1:48 p.m., Krystal Hinkle was asked to leave the exec. session. A motion was made by Commissioner Rebekah Luther and seconded by Tim Crawford to come out of executive session which motion passed unanimously at 2:00 p.m.

Open session resumed and Chairman McPherson reported that information was received in relation to the announced purpose for going into executive session and no action was taken by the Commissioners.

New Business:

Discuss and Consider Resolution Accepting Resignation for Sub District 2 and Authorize District Secretary to Publish Notice of Vacancy- There was discussion about handling the vacancy with it being so close to the new term. Hinkle reached out to Randall asking him if he is resigning from only his current term or both. She has not received a reply.

Comm. McPherson made a motion approving resolution 2021-41, accepting the resignation for Sub District 2. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Medical, Dental and Vision Benefits – New Hires - Chief recommended that new hire benefits start on the first day of employment and not have to wait until the 1st of the following month from their hire date. Comm. Smith made a motion approving the Chairman to sign a letter approving the benefit change with III-A. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

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Discuss and Consider the Proposed 2021 Revised Budget and Direct the Secretary to Publish the Notice in the Kuna Melba News - Chief and Hinkle presented the revised 2021 budget. The biggest change was adding in the purchase of 2 brush trucks.

Comm. Smith made a motion approving the proposed 2021 budget and directed the secretary to publish the notice. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Amending Policy Code – Commissioner Not to Serve- The district had a commissioner last month that was working for Ada Co. Paramedics and was picking up shifts and working with our crews in our station. The commissioners felt that was a conflict of interest.

Comm. Crawford made a motion approving Resolution 2021-42. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Ada Co. Negotiation Committee – Comm. McPherson made a motion appointing Becky Luther to the Negotiation Committee with Ada. Co. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution to Dissolve the KESA , Usage of Funds and Surplus of Equipment – The Union requested the money be given to them for community involvement. The board expressed concerns with handing over the funding to the union. The board would like to see a Community Assistant Fund where the union can submit requests for community projects. If the project needs immediate funding, the Chairman can approve the distribution of funds before the next board meeting.

The board chose to table this item until an updated resolution can be provided.

Discuss and Consider Resolution Amending Policy Code – Exit Interview – Tabled

Commissioner Open Discussion – None

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Commissioner Crawford moved to adjourn the meeting. Commissioner Luther seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 3:10 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

Greg McPherson, Chairman