

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting

July 12, 2023

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Greg McPherson called the meeting to order at 11:04 am in the Kuna City Hall Council Chambers.

Present were Commissioners: Commissioner McPherson, Rebekah Luther, Randall Feaster and Billy Edwards. Also present were Chief T.J. Lawrence, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Luther moved to accept the agenda as printed and posted. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Feaster moved to approve the Regular Meeting Minutes of June 14, 2023. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

Financial Reports Presented by Hinkle: Comm. Feaster moved to accept the financial reports and report of fund investments and to approve the disbursement of funds in the amount of **\$242,359.55** for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Community Assistance Fund for payment of bills. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

Purchase Order over \$5,000: Chief Lawrence presented PO 2023-03 for the replacement of our Knox Box Keys. Currently, we have a key that is in our fire engines, that if lost or stolen, would jeopardize the security of businesses. They now have an electronic key that resets the access for security. It will also give Meridian Fire and Boise Fire the ability to access businesses if we need them for mutual aid.

Comm. Luther made a motion approving PO 2023-03 for the replacement of our current Knox System with the new safety system for \$7,170.00. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Staff Reports:

Chief Report – by T.J. Lawrence: Chief Lawrence stated we are fully staffed. Hoping to have our Brush Trucks in mid August. Chief would like to have a push in ceremony for the new engine on August 1st. Fourth of July was pretty uneventful. We had a mutual aid call with BLM. When the district left the scene, the fire burned about 650 acres.

Local 4165 - Full Time Firefighter Report: Currently in Negotiations.

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Attorney Report: Bybee reported he has been working on an agreement with META and other items are on the agenda.

Officer of Administration Report by Krystal Hinkle: Hinkle reported everything is on the agenda.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$1,814,516.48 thru May permits.

Old Business:

State Fire Commissioners Report: Hinkle reported the association plans on monthly online trainings starting this summer and a survey about future benefits and needs will be going out this summer as well.

Ada County City EMS System (ACCESS) Update: Comm. Feaster reported the next Exec. Session is on July 27th.

Discuss the Purchase or Donation of Land for Station 2 – Chief indicated that he spoke with Tim Eck and Tim is still willing to donate land to us off ten mile and kuna rd. Tim also spoke to the Chief about another potential donation in the Napa Vineyards subdivision. Tim and Chief will need to work with the City about how to proceed with the parcel.

New Business:

Discuss Preliminary Official Statement with Chelsea with Hawley Troxell – Chelsea presented to the preliminary official statement and the bond ordinance to the board. The bond ordinance will need to be approved in August in order to move forward with the sale of our bond for Station 2.

Discuss and Consider Resolution Approving the Dispatch Agreement with Ada County – Comm. Luther made a motion approving Resolution 2023-23 approving the agreement with Ada County for Dispatch Services. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution Approving the Financial Management Policy – Hinkle and Commissioner Feaster worked on a Financial Management Policy that was in

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the best interest of the district. This was also needed before we went before Moody's for our bond rating.

Comm. Edwards made a motion approving Resolution 2023-24 approving the Financial Management Policy. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider the Proposed 2024 Budget and Direct Secretary to Publish the Notice in the Kuna Melba News – Hinkle and Commissioner Feaster presented the proposed 2024 budget to the board.

Comm. Feaster made a motion directing the secretary to publish the notice of the proposed 2024 budget in the Kuna Melba News. The hearing date will be August 9th at 11:00 am. Comm. Luther seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Letter with Neighboring Agencies for Dispatch Alerting System – Chief Lawrence brought the letter before the board to ask that we agree to use Brinx as our alerting system Vendor, so all agencies are using the same system and it will be compatible with Ada Co. Dispatch. Our brand new system currently doesn't talk with Ada Co. Dispatch. If the agencies agree to use the same system, Ada Co. will pay for the control systems going forward. In order to make our current system talk with Ada Co., we will need to purchase a component from Brinx that will cost \$11,300.00.

Comm. Luther made a motion approving the Chief to sign the letter indicating that Kuna Fire will use Brinx for their alerting system. Comm. Edwards seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider a Grant with Fire Huse Subs for a Side by Side - Comm. Luther made a motion approving the Chief to move forward with the Fire House Subs grant for a side by side. Comm. Feaster seconded the motion, motion passed with a unanimous voice vote.

Executive Session Board of Commissioners Regular Meeting– The Commissioners, upon a unanimous roll call vote, went into the executive session, pursuant to Idaho Code Section 74-206 (1) (b) to consider the evaluation, dismissal or disciplining of, or to

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hear complaints or charges brought against, a public officer, employee, staff member or individual agent or public school student (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation and (j) to consider labor contract matters. The executive session commenced at 2:05 p.m. In attendance were all the members of the Board of Commissioners, Chief Lawrence, Sec. Krystal Hinkle and legal counsel Marc Bybee. Krystal Hinkle was appointed as secretary to take the minutes of this executive session. At 3:05 pm, Krystal Hinkle exited the executive session. At 3:42pm, Chief Lawrence exited the Executive Session and Krystal Hinkle returned to executive session. Information was then exchanged among those in attendance. A motion was made by Commissioner Edwards and seconded by Commissioner Feaster to come out of executive session, which motion passed unanimously at 4:19 p.m.

Open session resumed and Chairman McPherson reported that information was received in relation to the announced purpose for going into executive session and no action was taken by the Commissioners.

Commissioner Open Discussion – There was a discussion about having a booth at Kuna Days. At this time, we won't have a booth, but will participate in the parade.

Commissioner Luther moved to adjourn the meeting. Commissioner Feaster seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 4:25 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

Gregory McPherson, Chairman