

Kuna Rural Fire District

PO Box 607, Kuna, ID 83634

Phone (208) 922-1144 Fax (208) 922-1135

Minutes of Commissioners Regular Meeting October 9, 2019

APPROVED: _____ **REVISED:** _____ (see revised version)

Chairman Bud Beatty called the meeting to order at 7:00 pm in the meeting room of Kuna Fire Station #1.

Present were Commissioners: Bud Beatty, Hal Harris and Tim Crawford were present. Commissioner Engelhardt-Vogel arrived at 7:05pm and Commissioner Mike Smith was absent. Also present were Fire Chief Phil Roberts, White Peterson Attorney William Gigray, and Officer of Administration-Secretary-Bookkeeper Krystal Hinkle.

Agenda Approval:

Comm. Crawford moved to accept the agenda as printed and posted. Comm. Harris seconded the motion, motion passed with a unanimous voice vote.

Approval of Minutes: Comm. Crawford moved to approve the Regular Meeting Minutes of September 11, 2019 and Special Meeting Minutes from October 3, 2019. Comm. Harris seconded the motion, motion passed with a unanimous voice vote.

Comm. Harris made a motion to approve the destruction of the audio recordings from the Regular Meeting Minutes of September 11, 2019 and Special Meeting Minutes from October 3, 2019. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Public Input/Special Presentations: None

Financial Reports Presented by Hinkle: Comm. Engelhardt-Vogel moved to accept the financial reports and report of fund investments, and to approve disbursement of funds in the amount of \$134,341.32 for the District for payment of bills and payroll as presented. A disbursement of \$0 for the Association for payment of bills. Comm. Crawford seconded the motion. The motion passed with a unanimous voice vote.

Comm. Engelhardt-Vogel would like to see a breakdown of what we currently have in savings compared to what we need to save each year based on the current CIP.

Summary of Correspondence: None

Staff Reports:

Chief Report – by Phil Roberts: Chief Roberts reported that we have been really busy and have had more simultaneous calls. The job posting to hire three new fire fighters for 2020 will go out tomorrow. The Local 4165 built a ramp for a member within the community. All the materials were donated by Belfor Restoration. A donation of 4 bikes we given to Indian Creek and Ross Elementary.

Local 4165 - Full Time Firefighter Report: Joe Link announced their local gold tournament is on the 19th of October.

Association Report: No one present.

Attorney Report by Gigray: Attorney Gigray reported that Chairman Beatty and Chief Roberts attended the P&Z meeting with Ada County. It was a unanimous vote through P&Z to move

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forward with the collection of impact fees. It will appear in front of the Ada County Commissioners in December. We are still waiting on a final draft of the ordinance from Steve Rutherford. Ax with Ada County would like to change statute 82-402(b) to allow the local authority to collect their own impact fees and will be sending a draft to the attorney.

Gigray asked about updating our CIP with Anne Wescott. Our CIP was updated, but pulled from the City until we move through the process with Ada County. The board is concerned that the CIP will need to be updated again. Chief Roberts stated we should be close to an update by the next commissioner meeting.

Gigray provided an update on the water rights associated with the Cloverdale Property. We have the water rights in the agreement. If we sold the property in the future, the water rights would transfer to the new owners.

Officer of Administration Report by Krystal Hinkle: Hinkle reported that all items currently being worked on are on the agenda.

Administrator of Impact Fees by Krystal Hinkle: Hinkle reported that the current fund totals \$664,461.57 thru September.

Committee Reports:

Levy Override Election Committee – Chief Roberts is still working on getting five members. He wants to have it organized where it will be clear to make a decision. Chairman Beatty would like the meeting formed by December.

Negotiations Committee – Chairman Beatty said all negotiations are complete and there is a resolution further in the agenda.

Old Business:

State Fire Commissioners Report: The Annual Conference is in November and three members of the district will be attending.

Ada County City EMS System (ACCESS) Update: No Update

Station 2 Property: Chief Roberts stated we are waiting on the rezone so we can move forward with the purchase.

Lexipol Online Policy Code: Chief Roberts mentioned that nothing has been worked on but plans to work on it quick so we can get our policy code updated.

Lighting Update – We received our reimbursement check in the amount of \$8,604.55. The total project cost \$12,598.57. We were under budget by \$16,005.98.

Part Time Policy Code Update – Tabled until next month.

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Discuss Resolution approving the agreement with Haletek for IT Services – Tabled until next month.

Discuss and Consider Ambulance Fee Increase – The board asked Hinkle to get figures of patient responsibility for the previous year. Unfortunately, our billing process has not been separating patient responsibly separate from their co pay. Hinkle is suggesting we increase our ambulance fees by 20% to help offset the cost of hiring new personal that is needed to maintain our call volume. It 2020, we will start diving out patient responsibility from copays, so we have better figures. We also predict that increasing our fees will give us the ability to recoup more fees from the insurance company and not the patient. Insurance companies will require us to write off a higher amount so the patient fees aren't increased, just insurance.

Comm. Engelhardt-Vogel made a motion authorizing the secretary to publish a notice for a public hearing for a fee increase up to 20% for the ambulance fees. Comm. Harris seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Draft letter to PERSI regarding FRF – Attorney Gigray drafted a letter to send to PERSI regarding the FRF.

The board asked for a sentence to be added to the letter indicating that we put them on notice regarding our portion of the funds be returned when the account is dissolved.

Comm. Harris made a motion authorizing the attorney to send a letter on behalf of the board to PERSI regarding FRF. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Per Diem Policy – Comm. Crawford made a motion approving Resolution 2019-32 adopting the the new Per Diem Policy. Comm. Harris seconded the motion, motion passed with a unanimous voice vote.

New Business:

Discuss and Consider Resolution Declaring Subdistrict 5 – Comm. Engelhardt-Vogel made a motion approving Resolution 2019-33 declaring the election of Greg McPherson as Commissioner residing in subdistrict 5. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution approving the Renewal and Ada County Emergency Medical Services District for Mutual Aid – see below

Discuss and Consider Resolution approving the Renewal of the Business Agreement with Ada County Emergency Medical Services District – see below

Discuss and Consider Resolution approving the 2019-2020 Ada County Dispatch Services Agreement with Ada County – see below

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The above agreements have to be renewed every year and the board will take action on all three at the same time.

Comm. Harris made a motion approving resolution 2019-34 (Ada County Mutual Aid Renewal, resolution 2019-35 (Ada County Business Agreement Renewal) and 2019-36 (2019-2020 Ada County Dispatch Agreement). Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Resolution approving the 15th Amended Bargaining Agreement – Comm. Engelhardt-Vogel made a motion approving Resolution 2019-37 allowing the Chairman to execute the 15th Amended and Restated Collective Bargaining Agreement. Comm. Crawford seconded the motion, motion passed with a unanimous voice vote.

Discuss and Consider Authorization of the Engagement Letter with Zwygart and Associates– Hinkle mentioned they have been great to work with and the fee is the same as last year.

Comm. Engelhardt-Vogel made a motion authorizing the Chairman to sign the engagement letter with Zwygart and Associates for our 2019 Audit. Comm. Harris seconded the motion, motion passed with a unanimous voice vote.

Board Meeting Date Change for November – Due to four of us being gone for the Commissioners' Conference, the board moved the November meeting to the 12th at 1:00pm.

Executive Session of the Board of Commissioners: Chairman Beatty moved to convene into Executive Session under Idaho Code 74-206 (1)(f). Comm. Harris seconded the motion, a roll call vote was taken and passed unanimously.

The Commissioners, upon a unanimous roll call vote, went into the Executive Session, pursuant to Idaho Code Section 74-206 (1) (f) to communicate with legal counsel for the public agency to discuss the legal ramifications of and legal options for pending litigation, or controversies not yet being litigated but imminently likely to be litigated. The mere presence of legal counsel at an executive session does not satisfy this requirement. The executive session commenced at 8:00 p.m. In attendance were all the members of the Board of Commissioner, except Commissioner Smith, Chief Roberts, Sec. Hinkle and legal counsel Wm. F. Gigray, III. Attorney Wm. F. Gigray, III was appointed as secretary to take the minutes of this executive session. Information was then exchanged among the Commissioners, Chief, Sec. and Wm. F. Gigray, III regarding the subject matter of the executive session. At 9:08 p.m. a motion was then made by Commissioner Hal Harris and seconded by Commissioner Crawford to come out of executive session which motion passed unanimously at 9:08 p.m.

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Open session resumed and Chairman Beatty reported that information was received in relation to the announced purposes for going into executive session and no action was taken by the Commissioners.

Commissioner Open Discussion – TJ Lawrence announced that members of the full-time staff and part time staff will be going to Seattle for the stair climb.

D&B has their grand opening and the members will have a stair climb there to raise money. The Chief purchased the stair climber with his own money and donated it to the district.

Commissioner Engelhardt-Vogel moved to adjourn the meeting, Commissioner Crawford seconded the motion, motion passed with a unanimous voice vote.

Meeting adjourned at 9:14 p.m.

Respectfully submitted,

Krystal Hinkle, District Secretary

M.G. Bud Beatty, Chairman